# Minutes of the Meeting of Great Ayton Parish Council held on Tuesday 9<sup>th</sup> January 2018 at 7.00 pm

**Present:** - Cllr J Fletcher, Cllr Mrs A Taylor, Cllr R Hudson, Cllr G Readman, Cllr J Robinson and Cllr R Kirk.

Andrew Snowdon (Parish Clerk), Sarah Botez (D&S), Cllr Mrs H Moorhouse (NYCC), PCSO Emma Ellington

5 members of the public.

Min	Business		
No.			
1	Apologies for Absence Apologies were received from Cllr Mrs Brown		
2	Declaration of Interest in items on the Agenda		
	The Parish Council declared an interest in the Yatton House planning application though this is non- prejudicial under council rules.		
3	Members of the Public invited to address the Council		
	Mr S Lightwing spoke by way of objection to the planning application 17/02534/FUL (Yarm Lane) for construction of a new dwelling, having also made formal objection in writing to Hambleton District Council. It was noted the that Parish Council agreed with the salient points within Mr Lightwing's objection and hence would make formal objection on the same basis. Mr Martin & Ms Kitching made representation by way of verbal objection, Cllr Fletcher confirmed that formal objections should always be made in writing to Hambleton District Council's Planning department as well as at a Parish Council meeting for greatest impact/influence.		
	Mr Terry Suttcliffe spoke by way of explanation / clarification on behalf of Yatton House in respect of application 17/02608/FUL. The application is for extensive refurbishment and improvement to the facility and will be of significant benefit to all. The assembled councillors were in full support of the application and the Parish Council will continue to liaise in a positive manner with regards to leasing and other pertinent matters.		
	NYCC Cllr Mrs H Moorhouse confirmed that new lamp-posts were approved and due to be installed in Langbaurgh Close.		
4	Minutes of the previous meeting of the Parish Council.		
	The minutes of the Meeting of the Parish Council held on Tuesday 5 <sup>th</sup> December 2017 were approved and signed. <b>Agreed.</b>		

### 5 **Police Report**

There had been 13 incidents reported in the period 4th December 2017 to 8th January 2018

1 report of anti-social behaviour / 1 report of Auto crime / 2 reports of burglary / 3 report of theft of property / 1 report of public violence / 5 reports of suspicious circumstances. **Noted** 

https://www.police.uk/north-yorkshire/northallerton-and-stokesley/crime/

#### 6 Council Services Report

#### Cemetery

Progress with the application for consecration of the 'new' cemetery land is slow due to need to seek full planning permission. (B/f Oct 17) **Ongoing** 

#### **Captain Cook Garden**

Cllr Robinson circulated the two alternative proposed plans for the Cook Memorial Garden as part of the submission to LEADER project. Cllr Fletcher confirmed that one supplier could be utilised at this proposal stage but that 3 formal tender submissions would be required before any significant works could go ahead. A letter from the trustees of the memorial garden would still be required in order for the PC to act on their behalf. **Ongoing** 

### **Public Conveniences**

Having received an acceptable quotation, it was agreed that a deep clean of the public WC's will take place early in 2018. Any further cosmetic improvements such as painting of the tiles would be decided upon after the clean.

Ongoing

### **Grass Cutting**

Costings for grass cutting in the village have been reviewed and a decision is to be reached in terms of outsourcing v's in-house activity since costs were not seen to be significantly different using either approach. (B/f Dec 17)

Ongoing

### 7 Planning Applications

### 17/02657/RPN - 25 Rosehill

Proposed rear conservatory for a larger home extension extending 4.4 metres beyond rear wall of dwelling, max height at eaves 2.3 metres. No objections / observations

#### 17/02608/FUL - Yatton House

Extension, insulated render to external walls, new windows & doors, alteration to car parking, entrance gates & pedestrian access. Formation of gardening therapy area & associated outbuildings.

NB: This application relates to existing premises on GAPC owned land.

No objections were noted - it was observed that the proposed front gate might benefit aesthetically from being a little lower than shown on plans.

### 17/02669/ADV - CO-OP 117 High Street

#### Application for replacement of illuminated signage to convenience store.

No objections were noted – Please ensure that all works take a sympathetic view to conservation area requirements.

### 17/02732/FUL - 92 Marwood Drive

Extension of single storey bungalow to two storey dormer.

No objections / observations

#### 17/02534/FUL - Yarm Lane

### Application for construction of new dwelling.

Formal objection - Land is outside of permitted development area, no associated agricultural need, poor access to site. (See public representation)

### **Applications Approved**

17/02057/LBC - 10 High Green - Listed building consent for replacement of existing door.

17/02115/CAT – John Pease Cottages Newton Road - Work to trees in conservation area.

17/02205/FUL - 36 Marwood Drive - Single storey extension to rear & alterations to roof.

CLP/11/17/00152/RENAM - Confirmation of renaming of The Cottage, Overbrook to Ingledew Cottage.

### Other Planning Information

**17/01180/FUL (Cleveland Lodge)** – NYCC Highways meeting of stakeholders (inc GAPC) to discuss traffic management / road closure proposals for Newton Road.

### 8 Correspondence and Information Report

Cllr Fletcher / Clive Thornton (HDC) Details of extensive flooding to Easby Lane / Marwood Drive.

**Arriva buses** Apology / explanation for slow response to requests for updates to bus timetables.

**NYCC / GAPC / Stakeholders** Discussions relating to Cleveland Lodge development traffic management & proposed road closures on Newton Road – meeting organised.

**Clir Fletcher / EA** Discussions around River Leven, flooding & potential for multi-agency approach.

**Yatton House / GAPC** Details of proposed redevelopment of Yatton House.

**NYCC / GAPC** Advised of issues with condition of Little Ayton Lane.

**NYCC / GAPC** Request for information regarding responsible authority for Whitbread/Waterfall Bridge.

**Stuart Lightwing** Detailed objection to planning application 17/02534/FUL – Yarm Lane.

**GAPC / Environment Agency** Request for update regarding removal of debris from Leven due in mid-November Re: Daniel Knight.

**GAPP / Adam Burton / GAPC** Discussion regarding removal of old roundabout and installation of new.

**SSE / GAPC** Meter reading of public WC's forwarded.

**HDC** Details of 2018 waste & Xmas tree collections

**NYCC** Advised GAPC of need to fix road sign on Roseberry's

**Community First Yorkshire** Community led housing workshop is taking place on Tuesday 16 January 2018 – 6:30-8:30pm.

**Paul Evans** Carnival fun fairs enquiry regarding date for 2018 village fete.

**Rentokil Hygiene** Quotation for deep clean of public WC's

**Logic architecture Ltd** Copy of planning application for Yatton House.

Peter Robinson Enthusiastic letter regarding proposed refurbishment of Cooks Memorial Garden.

**Reverend Peverell** Thanks received for the efforts of GAPC organising the 50th anniversary Carols, Peter Greenwell for lights & sound & the brass band lead by Tim Hall.

#### 9 Clerk's Report

#### Village Fete

It was confirmed that the Village Fete will take place on Saturday 9<sup>th</sup> June – Theme to be decided. **Noted Santa's Sleigh Collection** 

Following a query by the Clerk it was confirmed that the donations collected in relation to Santa's Sleigh were to contribute to the Christmas tree and lights as in previous years. **noted** 

#### **Memorial Trees**

The clerk has written to Bilsdale Tree Services regarding quotes for trees to be planted 'in memory'.

#### **Public WCs**

The general cleanliness of the public WC's is of concern & though a deep clean is due to take place the Clerk suggested that a cleaning schedule be developed & regular inspections take place. Clerk to discuss with Cllr Mrs Taylor.

### 10 Accounts Report

The total payments made were £82,595.80 The total income received was £93,750.62

### 11 Councillors Reports

#### **Footpaths**

Once again, the assembled councillors expressed concerns at the condition of the footpaths in the village especially with regards to dog mess. This is an ongoing problem being caused by inconsiderate dog owners who will be prosecuted if caught. Cllr Mrs Taylor advised that other towns in the region were moving towards more formal action and in some cases had established Public Space Protection Orders thus raising the profile of the problem and giving more powers to the police to act. Through extensive debate it was concluded that Great Ayton Parish Council should seek further information regarding Public Space Protection Orders with a view to implementing the same. ongoing

### Village notice board

A query had been received via Cllr Readman as to why the Agenda/Reports/Minutes were no longer being affixed in paper form to the PC notice board. The Clerk advised that the notice board was too small to display all items and that these documents were available via the PC website as a requirement. The Clerk was asked to display Parish Council details on the noticeboard which should also give details of the web location, additionally it was agreed that copies of these items are also available via the library (GADC). **noted** 

**Councillor Robinson** was pleased to report that Arriva had eventually responded to requests to update their bus timetables and these were now being properly displayed at the main bus stop. The clerk was asked to write to Arriva by way of thanks. **ongoing** 

**Councillor Mrs Taylor / Councillor Robinson** were pleased to confirm that the BUGA volunteers had spent considerable time and effort to clean up the village hall for which all councillors expressed their thanks. The clerk was asked to organise removal of garden debris from the Cook Memorial Garden so that outdoor work could recommence once the weather improved. **noted** 

**Councillor Readman** reminded the councillors that the 'Great Ayton' stone sign was still not repaired. Cllr Fletcher confirmed that this is on the 'to do' of a local builder. noted

**Councillor Hudson** asked that a letter of thanks be sent to the various GABF forum volunteers who had erected & then dismantled the Christmas tree / lights. **noted** 

Councillor Fletcher advised that the Xmas lights were now in the Royal Oak Hotel for storage. noted

Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

Councillor Fletcher suggested that an application be made for LEADER monies in respect of the Whitbread/Waterfall Park Bridge which is in need of attention. Cllr Fletcher confirmed that by making a second approach to LEADER the Cook Memorial Garden application would not be jeopardised. Being a historic monument, it was agreed that a LEADER application should take place.

### 14 Exclusion of the Press and Public

In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.



# **COUNCIL SERVICES REPORT**

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The consecration of the 'new' Cemetery area to take place.	Having received confirmation of the process, the Clerk was tasked with progressing the matter. Planning application made for change of use. Kevin Ayrton - Senior Planning officer advises that a full planning application for	Ongoing
Captain Cook Garden	An improvement project has been established for the Captain Cook Memorial Garden.	change of use not just a LDC.  Cllr Mrs Taylor and Cllr Robinson are providing regular updates with regards to proposed improvements plans.  Application to LEADER for possible funding of capital improvement items by 31/01/18.	Ongoing
Public Conveniences	It was agreed to carry out a deep clean and some cosmetic improvements to the public WC's.	A visit by Rentokil Hygiene took place on 04/01 in order to price for a deep-clean of the facilities.	Ongoing
Grass Cutting / Ground Maintenance	Cllr Fletcher & Cllr Hudson to review the specification/scope with regards to grass cutting/weeding under PC control.	Cost / Time / Scope review ongoing with regards to PC grass cutting obligations. Review requirement of a new tractor mower due to excessive down-time through repairs to current unit.	Ongoing

### **PLANNING REPORT**

### **PLANNING APPLICATIONS**

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	
17/02534/FUL – Yarm Lane	Application for construction of new dwelling.	
17/02492/FUL – 13	Retrospective application for side ground floor sun room extension.	
<b>Guisborough Road</b>		
17/02657/RPN – 25 Rosehill	Proposed rear conservatory for a larger home extension extending 4.4 metres	
	beyond rear wall of dwelling, max height at eaves 2.3 metres.	
17/02608/FUL – Yatton	Extension, insulated render to external walls, new windows & doors, alteration	
House	to car parking, entrance gates & pedestrian access. Formation of gardening	
	therapy area & associated outbuildings.	
17/02669/ADV - CO-OP 117	Application for replacement of illuminated signage to convenience store.	
High Street		
17/02732/FUL – 92	Extension of single storey bungalow to two storey dormer.	
Marwood Drive		

### **APPLICATIONS APPROVED**

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
17/02057/LBC – 10 High	Listed building consent for replacement of existing door.
Green	
17/02115/CAT – John Pease	Work to trees in conservation area.
<b>Cottages Newton Road</b>	
17/02205/FUL – 36	Single storey extension to rear & alterations to roof.
Marwood Drive	
CLP/11/17/00152/RENAM	Confirmation of renaming of The Cottage, Overbrook to Ingledew Cottage.

### **OTHER PLANNING INFORMATION**

PLANNING REF/ADDRESS	DESCRIPTION	
17/01180/FUL (Cleveland Lodge)	Meeting to discuss traffic management / road closure proposals for Newton Road.	

# **CORRESPONDENCE AND INFORMATION REPORT**

### **CORRESPONDENCE**

Sender	Information
Cllr Fletcher / Clive	Details of extensive flooding to Easby Lane / Marwood Drive.
Thornton (HDC)	
Arriva buses	Apology / explanation for slow response to requests for updates to bus timetables.
NYCC / GAPC /	Discussions relating to Cleveland Lodge development traffic management &
Stakeholders	proposed road closures on Newton Road – meeting organised.
Cllr Fletcher / EA	Discussions around River Leven, flooding & potential for multi-agency approach.
Yatton House / GAPC	Details of proposed redevelopment of Yatton House.
NYCC / GAPC	Advised of issues with condition of Little Ayton Lane.
NYCC / GAPC	Request for information regarding responsible authority for Whitbread/Waterfall Bridge.
Stuart Lightwing	Detailed objection to planning application 17/02534/FUL – Yarm Lane
GAPC / Environment Agency	Request for update regarding removal of debris from Leven due in mid- November Re: Daniel Knight.
lan Holden	Would GAPC like Mr H to continue to manage the hosting of the GAPC website in 2018?
GAPP / Adam Burton / GAPC	Discussion regarding removal of old roundabout and installation of new
SSE / GAPC	Meter reading of public WC's forwarded.

### **INFORMATION**

Sender	Information		
HDC	Details of 2018 waste & Xmas tree collections		
NYCC	Advised GAPC of need to fix road sign on Roseberry's		
Community First	Community led housing workshop is taking place on Tuesday 16 January 2018 –		
Yorkshire	6:30-8:30pm.		
Paul Evans	Carnival fun fairs enquiry regarding date for 2018 village fete.		
Rentokil Hygiene	Quotation for deep clean of public WC's		
Logic architecture Ltd	Copy of planning application for Yatton House.		
Peter Robinson	Enthusiastic letter regarding proposed refurbishment of Cooks Memorial Garden.		
Reverend Peverell	Thanks received for the efforts of GAPC organising the 50 <sup>th</sup> anniversary Carols,		
	Peter Greenwell for lights & sound & the brass band lead by Tim Hall.		

# **CLERK'S REPORT**

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Allotments	Revised rules regarding rat poison	Online training to take place in	Ongoing
		January 2018.	
Village Fete	What date for 2018 village fete?		Open
Santas Sleigh	Appropriate charity for donation.		Open
Collection			
Memorial Trees	The clerk has written to Bilsdale Tree		Open
	Services regarding outstanding		
	arboreal items		
Public WCs	The general cleanliness of the public	Cleaning inspections / schedule	Open
	WC's is of concern, though a deep	suggested. General review of	
	clean in due to take place.	cleaning standard required.	

# COUNCILLOR'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Great Ayton Play Park	Cllr Mrs Brown advised that the play park will need some remedial attention following the ROSPA inspection/report.	To establish works required and allocate to HW / volunteers / contractor for completion	Ongoing
Bus Timetables	Cllr Robinson is seeking to address the lack of accurate information being displayed upon the main bus stops in the village.	Accurate timetable information to be displayed. Arriva bus timetable has now been updated.	Closed
Public Footpaths	The condition of the footpaths continues to be a problem especially with regards to dog mess.		Ongoing
River Leven	Councillor Fletcher has had meetings & correspondence with regards to the flood defences & general condition of the River Leven.		Open
Village Notice Board	Cllr Readman requests that Agendas & Minutes be displayed in paper form in the GAPC notice board.	The Clerk suggests that a larger (new) notice boards might be considered.	Open
Endeavour Way	Cllr Fletcher gives further update regarding the Endeavour Way the cycle track project from Stokesley to Great Ayton proposed by Sustrans.	To discuss whether the PC was able to oversee maintenance of any cycleway.	Ongoing

# **ACCOUNTS REPORT**

### <u>Payments</u>

<u>Supplier</u>	Reason	Other data	<u>Value £</u>
	Bank Charges for Dec 17		£11.55
Great North Air Ambulance	Donation of 50% of collection from Carols on	Donations	£275.25
Service	the High Green		
School Aid India	Donation of 50% of collection from Carols on	Donations	£275.25
	the High Green		
Adam Burton Play Grounds	Remove Old Roundabout / Supply & Install New	Open Spaces/Play	£4,716.00
	Roundabout (See GAPP contribution)	Park	
Northumbrian Water	Water usage - Allotments 09/09 to 08/12/17	Allotments	£37.57
Northumbrian Water	Water usage - Public WC's 09/09 to 08/12/17	Open Space /	£163.44
		Public	
		Conveniences	
Northumbrian Water	Water usage - Cemetery 09/09 to 08/12/17	Cemetery	£11.16
Thompson Hardware Ltd	Toilet rolls, 2 keys cut, rock salt	Open Spaces	£56.34
Ian Holden	Website hosting 01/04/18 - 31/03/19	General Admin	£150.00
Sam Turner & Sons Ltd	Gloves	Open Spaces	£7.04
Great Ayton Filling Station	Unleaded fuel for Tractor Mower	Open Spaces	£89.85
Alan Dale	Dig & Fill grave 17/05/17	Cemetery	£250.00
R D Alderson Ltd	Hedge cutting around allotments	Allotments	£186.00
Hambleton District Council	Release Covenant - 105 High Street	Miscellaneous	£73,320.00
Askew Bunting Solicitors LLP	Professional Fees - 105 High Street	Miscellaneous	£2,331.00
Cook & Forth	Inspection & valuation - 105 High Street	Miscellaneous	£300.00
Royal Oak Hotel	Complimentary drinks - Brass Band	S145 Village Events	£85.35
Richard Collins	1 Grave dug & backfilled	Cemetery	£180.00
Gary Frankish	Cutting shrubs & remove waste - Roseberry	Open Spaces	£150.00
	Road		
TOTAL			£82,595.80

### Receipts

Customer	<u>Description</u>	Other data	Value £
HMRC	VAT Reclaim Q1 & Q2	VAT Liability	£730.67
Freers Askew Bunting	Sale 105 High Street (£15549 balance received)	Miscellaneous	£91,500.00
Allotment Holders	Allotments rents December 2017	Allotment Rents	£65.00
Public Donation	Carols on the Green Collection	Donations	£550.50
Public Donation	Santas Sleigh Collection	Donations	£298.15
Great Ayton Play Parks	Great Ayton Play Parks Contribution (See A	Open Spaces/Play	£606.30
	Burton Invoice / payment)	Park	
TOTAL			£93,750.62

# <u>Other</u>

ITEM	INFORMATION	ACTION/COMMENTS	STATUS

# **MEMO**

To: Great Ayton Parish Council

Date: 31/12/17

Subject: Parish Report



Between the dates of 4<sup>th</sup> December and 8<sup>th</sup> January 2018 the following incidents have been reported to Police;

### **Anti-Social Behaviour:**

22/12/17 – Reports of four males causing a nuisance in the Royal Oak. Males were well in drink, bar staff refused service and the males were unhappy with. Officers attended and asked the males to leave.

### Crime:

- Autocrime

18/12/17 – Items taken from a vehicle. No signs of damage to the vehicle. No CCTV in the area and no lines of enquiry.

- Burglary

05/12/17 – Burglary occurred at a property on Church Drive. Entry was gained to a shed however no items were taken.

30/12/17 – A burglary has taken place at a property on High Street. A door has been forced however no entry was gained. An item is believed to have been taken from outside the property. House to House has been conducted and further enquires are ongoing.

- Criminal Damage no reports.
- Drugs no reports.
- Theft no reports.

01/12/17 – Theft of a breaker from a digger in Little Ayton.

04/12/17 – Oil taken from a tank at a property in Easby. No CCTV and no lines of enquiry.

12/12/17 – Number plates taken from a vehicle on Frankfield Place. No CCTV and no lines of enquiry.

- Violence

12/12/17 – A male sustained a head injury during a snowball fight with a group of youths. No CCTV in the area and enquiries are on-going.

### **Suspicious Circumstances:**

12/12/17 – Reports off a flashing light in a field. When the RP returned to the area and the light was no longer there, believed to have been dog walkers, no further reports.

19/12/17 — Reports of a house alarm and an unknown vehicle parked outside. Vehicle was empty and no sign of anyone around the property. Officer attended the area, all in order; alarm was no longer going off and no sightings of the vehicle. No further calls.

27/12/17 – Report from a member of the public stating that people are stealing conservation stones near Gribdale car park. Officer's attended and checked vehicles involved. All in order and no conservation stones had been taken.

27/12/17 – Reports from a farmer stating whilst he was in his back garden he noticed two individuals looking in outbuildings. When the RP and his son conducted a search of the search no one was seen. Observations were passed to local officers. No further calls.

06/01/18 – Concerns for a male in a vehicle. Officers attended and male was in order.

### Miscellaneous:

No reports.

#### **Other Business:**

\*\*\*\* Please be aware of a telephone scam currently in circulation nationally whereby the offender(s) are approaching potentially elderly victims purporting to be Police Officers investigating fraudulent activity by staff in the bank or building society that they hold their bank or savings accounts with. If you have any information relating to this please contact 101. \*\*\*\*

Regards,

Stokesley Neighbourhood Policing Team
Police Station, Bridge Street, Stokesley, TS9 5DG



Stokesley Police



@MikeOscar999